

RTI Application Form

FORM 'A'

See Rule 3(1)

I. D. No.....
(For Office Use Only)

To
The Public Information Officer/
Assistant Public Information Officer

1.Full Name of The Applicant : _____
2.Father Name/Spouse Name : _____
3.Permanent Address : _____
: _____
: _____

4.Correspondence Address : _____
: _____
: _____
: _____

5.Particulars of The Information Solicited
a) Subject Matter of Information (*) : _____
b) The period to which information relates (**): _____
c) Specific Details of Information required (***): _____

d) Whether information is required by Post : _____
or in person (the actual postal fees shall be : _____
included in additional fee in providing the information)
e) In case by Post (ordinary/registered : _____
or speed post)

6.Is this information not made available by
public authority under voluntary disclosure? : _____
7.Do you agree to pay the required fee? : _____
8.Have you deposited application fee? : _____
(If Yes, Details of such deposit) : _____
9.Whether belongs to below Poverty Line category? : _____
(If yes, you furnished the proof of the same with
application?)

Place:
Date:

Signature of Applicant

(*) Broad Category of the subject to be indicated (such as grant of government service matters/Licenses etc.)

(**) Relevant period for which information is required to be indicated.

(***) Specific details of the information are required to be indicated.

Name of the Department or Public Authority

FORM “B”
[See rule3 (2)]

Acknowledgement

Office of the State Public Information Officer

Received the application form from

Mr/Ms : _____

Address : _____

Seeking information on(Subject to be specified) : _____

Vide Diary No.: _____Dated:_____

Place
Date

Full Name of State Public Information Officer/
State Assistant Public Information Officer

Designation and Seal